
Recruitment Handbook

Mission Statement

"The Prince Albert Fire Department will continue to seek opportunities to serve the Public through Fire Prevention, Emergency Operations and excellent customer service"

Value Statement

"We will pride ourselves on service and will not be bound by outdated attitudes and thinking"

Prince Albert Fire Department





Les Karpluk, CFO,
BAppBus: ES,
Fire Chief

Dear Applicant

Thank-you for your interest in pursuing a career with the Prince Albert Fire Department.

This section of our webpage will describe the criteria you must meet to become a Fire Fighter in our department.

We welcome all applicants, from all walks of life that represent our community.



Our department has a long history of serving our community and we pride ourselves on being an active participant in making Prince Albert a great place to live.



**Join our Team of
dedicated staff.**



**Live
your
dream**

The Recruitment Process

Minimum Qualifications

- Grade 12 or equivalent Secondary Education Certificate.
- Valid CPR Level C
- Class 3 A Drivers License
- Emergency Medical Responder
- NFPA 1001 Level II Certification
- Valid Drivers License

Associated Costs

Candidates will be required to pay for the following:

- Pre-Entry Examination (\$100.00)
- Job Specific Practical Evaluation (\$100.00)
- Eye Examination (\$80.00)
- Medical Examination (\$75.00)

Assessment Process

Candidates must provide the following with their application:

- Completed resume

- Photocopy of NFPA 1001 Level 2 Certification
- Photocopy of CPR Level C valid within 1-year
- Photocopy of Drivers License

Recruitment Steps

Step 1-Candidates will be invited to write the Pre-entry examination.

Step 2-Successful candidates will proceed to the Job Specific Practical evaluation.

Step 3-Successful candidates will proceed to the interview process.

Step 4-Security, Reference Checks, Medical Examination, Eye Examination, and Drivers Abstract.

Step 5-Job Offer, possible short list or failure to proceed further.



Pre-Entry Examination

The pre-entry examination is a written aptitude test consisting of the following components:

- * Reading Comprehension
- * Spatial Orientation
- * Observation and Memory
- * Mechanical Aptitude
- * Fire Service Threshold Knowledge

The pass mark required to proceed in the recruitment process is 70%.

Job Specific Practical Evaluation

The job specific evaluation is designed to test the minimum competencies required for an entry level recruit and consists of the following components:

- * Physical Performance Assessment
- * Aerial Ladder Climb
- * Ladder Raise / Lower
- * Coupling Manipulation
- * Confined Space Simulation
- * Swim Test

All components of the job specific evaluation are evaluated on a "Pass / Fail" basis.



Physical Performance Assessment

1. STAIR CLIMB

The candidate, wearing full firefighter ensemble, SCBA, and carrying a 40-lb hose pack will complete a prescribed stair climbing evolution.

* 2 complete trips (up and down) 2 flights of stairs.



2. ROPE PULL

The candidate, wearing full firefighter ensemble, SCBA, and carrying a 40-lb hose pack will complete a prescribed rope pull evolution.

* Using the rope pull simulator, pull a 40-lb hose roll a distance of 80 feet.





Physical Performance Assessment

3. FORCIBLE ENTRY

The candidate, wearing full firefighter ensemble, and wearing SCBA, will perform a prescribed forcible entry evolution.

* Using the force machine, move a 165-lb metal sled a distance of 3 feet using an 8-lb sledge.



4. HOSE DRAG

The candidate, wearing full firefighter ensemble, and wearing SCBA, will perform a prescribed hose drag evolution.

* Drag a dry 4 inch hose line a distance of 100-feet.





Physical Performance Assessment

5. VICTIM RESCUE

The candidate, wearing full firefighter ensemble, and wearing SCBA, will perform a prescribed victim rescue evolution.

* Drag a 175 lb Rescue Randy a distance of 100 feet.



All evolutions in the Physical Performance Assessment must be completed, in successive order in a maximum time of 4 minutes 30 seconds.

*** Please note: Assessment is completed on a pass / fail basis, and a less than maximum time will not result in a higher ranking.**

After an appropriate rest period, candidates will be required to demonstrate the following skills:

- * Aerial Ladder Climb: 2 complete trips up and down the 75 foot aerial.
- * Ladder Raise / Lower: Safely extend and retract a 24 foot extension ladder.
- * Coupling Manipulation: Couple and uncouple both a 4 inch and a 2 1/2 inch hose line.
- * Confined Space Simulation: Successfully navigate the confined space simulator.
- * Swim Assessment: Swim 6 full lengths of a 75 foot pool in swim suit
- * Tread Water: Tread water for 8 minutes in swim suit



Prince Albert officially became a city on October 8, 1904 and is the third largest City in Saskatchewan.

Our City is rich in history and culture and in 1992 and 1993 Chatelaine magazine voted Prince Albert as "One of the Ten Best Places to Live" in Canada.

Built in 1911, the Fire Hall located at Central Avenue & River Street East is now a museum with three floors of fascinating displays of early fur traders, settlers, and Aboriginal artefacts dating back to the 1800s.



With its rich heritage and community spirit, The City of Prince Albert offers a high quality of life to its citizens.

